



**THEMATIC OPERATIONAL PLAN 2016**

**A. OFFICE SET UP, ADMINISTRATION AND MANAGEMENT ACTIVITIES**

**Target:** Offices

1

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Capacity building of staff and volunteers to increase work efficiency	x	x											RLF-G/N	CSOs Network members/individuals
Acquire and install more office equipment			x	x									RLF	CSOs Network members/individuals
Revise policies systems for RLF in -a) Financial and fiscal policies -b) Personnel and Adm. Procedures -c) Database /MATERIAL INVENTORY					x	x	x	x	x	x	x	x	RLF	CSOs Network members/individuals
Hold periodic meetings at District/National/Local levels			x			x			x			x	RLF	CSOs Network members/individuals
Attending conferences/workshops/seminars (international/national/regional/district/local)	x	x	x	x	x	x	x	x	x	x	x	x	RLF	CSOs Network members/individuals
Renewal of certificates/insurances/registrations/subscriptions	x	x									x	x	RLF	CSOs Network members/individuals
Contact with development partners for support through concepts and proposals proposal development	x	x	x	x	x	x	x	x	x	x	x	x	RLF	CSOs Network members/individuals
Re Design and creating new website/update current one						x	x	x					RLF	CSOs Network members/individuals
Acquisition of equipment for ICT services		x	x	x	x	x							RLF	CSOs Network members/individuals

**B. Education 2016**

**Target:** Communities and schools

2

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Conduct sensitization exercises in communities to support teachers - Education on ICT in schools								x	x				RLF-GHANA	GES/Target schools and communities/MMDAs
Form Dream Harvest Clubs in district schools - Printing and distribution of 12000 ex, books, Dream Harvest booklets on career development						x	x	x	x	x	x	x	RLF-Ghana/Netherlands	GES/Target schools and communities/MMDAs
Construction of Toilet facilities/water and sanitation Project					x	x	x	x	x				RLF-Netherlands and Ghana	GES/Target schools and communities/MMDAs
Quiz clubs for SSS and JHS in the district				x			x			x			RLF	GES/Target schools and communities/MMDAs
Organize vocation classes for JHS schools and support to needy students			x	x	x								RLF	GES/Target schools and communities/MMDAs
Conduct in-service refresher training for teachers of all levels			x			x			x				RLF	GES/Target schools and communities/MMDAs
Rehabilitate schools in the targeted communities													RLF	GES/Target schools and communities/MMDAs
Supporting Enrolment drive programme campaign and - Training volunteers - Sensitizing stakeholders - Social support for deprived, needy students - Organize Parent Teacher Associations			x			x			x				RLF	GES/Target schools and communities/MMDAs

**C. Health Plan 2016**

**Target:** Communities and Schools

3

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Malaria and TB campaigns in Banda and Tain communities													RLF-GHANA	
HIV/AIDS/STD educational campaigns; awareness on need for compassion towards PLWHA. - Organize health education on onchocerciasis													RLF-Ghana	AAWID. Ghana Aids commission , GES/GHS/NGOs
Incentive packages to hardworking health staff													RLF-GHANA	
Form peer/educator/virgin abstinence clubs in each area/town council													RLF	
Promote VCT/establish VCT centre													RLF	AAWID. Ghana Aids commission , GES/GHS/NGOs
Distribution/promotion of condom use													RLF	AAWID. Ghana Aids commission , GES/GHS/NGOs
Train school Health coordinators on management of STDs/malaria/TB etc.													RLF	AAWID. Ghana Aids commission , GES/GHS/NGOs
Procure IPT and ITN for pregnant women and children less than 2 years			x			x			x			x	RLF	AAWID. Ghana Aids commission , GES/GHS/NGOs
Collaborate with Health NGOs in health on Immunization programme At Asokre Mampong –Ashanti Rehiom100 volunteers/100 teachers/60 chemical sellers about home based care	x	x	x	x	x	x	x	x	x	x	x	x	RLF	GAVI/HSS. Ghana Aids commission , GES/GHS/NGOs

**D. Water and Sanitation Plan 2016**

**Target:** Communities and Schools

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Orientation program on environmental health , Sensitize public on sanitation/water related diseases			x			x			x			x	RLF-GHANA	GCWSD/CSOs/etc
Construction of water facilities and extension to the toilet facilities in deprived communities				x	x	x	x	x	x	x	x	x	RLF-GHANA	GCWSD/CSOs/etc

**E. Youth Plan 2016**

**Target:** Communities and Schools

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Support training of vulnerable groups to secure employment opportunities/teach entrepreneurial skills								x	x	x	x	x	RLF-GHANA	National Population council, National Youth Authority,CSOs
Establishment of micro credit schemes											x	x	RLF-GHANA	Financial institutions,CSOs in credit management programmes
Life skills and career planning Education	x	x	x	x									RLF-GHANA	GES/GHS/CSOs
Youth policy education	x				x			x			x		RLF-GHANA	National Population council, National Youth Authority,CSOs

**F. Wildfire/Natural Resource Plan 2016**

**Target:** Communities and Schools

5

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Re-train and equip fire volunteers									x	x	x	x	RLF	Ministry of Agriculture/Environment,Traditional Rulers,MMDas
Establish incentive scheme for areas that have no bush fires				x	x	x	x	x					RLF	Ministry of Agriculture/Environment,Traditional Rulers,MMDas
Organize community fora on bushfire and alternative livelihood eg. Grasscutter rearing, beekeeping			x			x			x			x	RLF	Ministry of Agriculture/Environment,Traditional Rulers,MMDas
Educate and enforce environmental by-laws		x			x			x		x			RLF	Ministry of Agriculture/Environment,Traditional Rulers,MMDas
Organize community fora on indiscriminate felling of trees and charcoal burning			x			x			x			x	RLF	Ministry of Agriculture/Environment,Traditional Rulers,MMDas
Community education on climate change and natural resource issues			x				x					x		Ministry of Agriculture/Environment,Traditional Rulers,MMDas

**G. Agriculture Plan 2016**

**Target:** Farmers/government functionaries



Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Bee Keeping /cashew integrated project for 200 farmers in wenchi/Banda, Berekum, Tselima communities							x	x	x	x	x	x	RLF-Ghana	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Provide 200 Bee Keeping Hives and other inputs to farmer groups							x	x	x	x	x	x	RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Equip 10 extension officers to improve production in the Bee industry	x	x	x	x	x	x							RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Collaborate with development partners and NGOs to construct Bee Hives and marketing centers	x			x			x			x			RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Mobilize and train farmers on agro-processing to add value within the production chain			x		x			x		x			RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Link prospective agro-processors and Bee keepers to credit facilities			x		x			x			x		RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms credit institutes/universities etc
Improve on storage facilities for agro-processors and bee keepers			x			x			x			x	RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Advocacy programmes on better agriculture policies to improve livelihoods of farmers- cashew/sheanuts/food crops etc			x			x			x			x	RLF	Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc
Food security programmes			x			x			x			x	RLF	Food span partners,Cashew Trading center- wenchi. Bees abroad, bee for development-uk, farms institutes/universities etc

H. Governance/Civic Responsibility Plan 2016

Target: Communities

7

Project/Activities	Time frame (months)												Implementing Agency	
	J	F	M	A	M	J	J	A	S	O	N	D	Lead	Collaborating
Promoting citizens participation in social Accountability	X	X	X	X	X								RLF	CDD-Ghana, Chralaer,protect the needy, SNV Ghana, other CSOs/CBOs/MMDAs
Training of Lognet Zonal Members- Participation Of Marginalised/excluded in local Governance			X			X			X			X	LOGNET ZONAL OFFICE/RLF	UNDP/LOGNET/ASSEMBLIES/CSOs/CBOs
Organize 5 training programmes on FGM and widowhood rites for traditional authorities and community members									X	X	X	X	RLF	Traditional Authorities/communities/MMDas/GHS/GES Partner CSOs
Enforce bylaws on FGM and widowhood rites (in Banda, Ahenkro, Sabiye, Badu, Seikwa) communities	X	X	X	X	X	X	X	X	X	X	X	X	RLF	Traditional Authorities/communities/MMDas/GHS/GES/CSOs
SPEFA-at MMAs- Wenchi/Techiman/Dormaa etc	X	X	X	X	X	X	X	X	X	X	X	X	RLF	MLGRD/SNV/MMAS+COMMUNITIES/CSOs
Resource Mobilisation for local Government development- the Tax advocacy factor	X	X	X	X	X	X	X	X	X	X	X	X	RLF	Tax Justice campaign/AAG/GII and other institutions/CSOs
Human rights, social protection,women and children empowerment programmes-	X			X		X				X			RLF	GNCRC, CSOs/Legal Aid Board, UNDP etc..